



**DEPARTMENT OF THE ARMY**  
**PACIFIC OCEAN DIVISION, U.S. ARMY CORPS OF ENGINEERS**  
**573 BONNEY LOOP**  
**FORT SHAFTER, HAWAII 96858-8440**

CEPOD-PD

3 Aug 2020

MEMORANDUM FOR Director, U.S. Army Corps of Engineers Deep Draft Navigation Planning Center of Expertise (CESAD-PDP/Eric Bush), 60 Forsyth Street SW, Atlanta, GA, 30303

SUBJECT: Reorganization of the Small Boat Harbor Planning Sub-Center of Expertise (SBH-PSCX)

1. References:

a. MEMORANDUM FOR SEE DISTRIBUTION, dated 23 Jun 2008, subject: Planning Centers of Expertise- Mission, Roles and Responsibilities Statement and Small Harbor Boat Harbor Designation.

b. MEMORANDUM FOR SEE DISTRIBUTION, dated 08 Jan 2019, subject: Economic Analyses for Deep Draft Navigation (DDN) and Small Boat Harbor (SBH) Feasibility Studies.

c. OPERATION ORDER 2012-15.

2. The purpose of this memo is to notify the Deep Draft Navigation Planning Center of Expertise (DDNPCX) of Pacific Ocean Division's (POD) intent to reorganize day-to-day operations of the Small Boat Harbor Planning Sub-Center of Expertise (SBH-PSCX) and to request DDNPCX's concurrence with this action.

3. Various Operations Orders, direction, and guidance have established the unique relationship between DDNPCX and SBH-PSCX.

4. It is POD's intent to execute the mission of ensuring the quality of all small boat harbor studies through the operations of SBH-PSCX.

5. The SBH-PSCX is currently functionally housed at Alaska District (POA) within the Plan Formulation Section, Civil Works Branch.

6. POD has conducted a review of the expected functions and ongoing performance of SBH-PSCX.

7. POD's intent is to reassign functional day-to-day operations oversight of SBH-PSCX to the POD Chief of Planning. The POD Chief of Planning may delegate SBH-PSCX-related tasks as necessary. Consistent with reference 1.a., the SBH-PSCX will continue

CEPOD-PD

SUBJECT: Reorganization of the Small Boat Harbor Planning Sub-Center of Expertise (SBH-PSCX)

to function collaboratively and for management purposes as a sub-unit of the DDNPCX and the leadership of the DDNPCS Technical Director.

8. Unless otherwise specified below, SBH-PSCX support of roles and responsibilities assigned to all PCXs (peer review, technical services, policy development support, training, model certification, research and development, process improvement, and lessons learned) will be provided by the POD Chief of Planning or POD-PDC staff.

9. Reference 1.c. designated the DDNPCX as the mandatory production center for all deep draft and small boat harbor economic analyses. With the operational reorganization of the SBH-PSCX, the DDNPCX Technical Director in South Atlantic Division, Mobile District will maintain responsibility for oversight of all economic production, both deep draft and small boat harbor, as directed by references 1.b. and 1.c.

10. The SBH-PSCX economics production center will remain housed at POA under the guidance of the POA Plan Formulation Section Chief and with appropriate oversight by the DDNPCX Technical Director. The POA Plan Formulation Section Chief may delegate tasks as necessary. The SBH-PSCX economics production center, in coordination with the DDNPCX, will be responsible for coordinating with PDTs across the enterprise to provide direct production capability and/or guidance and support to PDTs performing analyses with their own resources. It is the intent that in the case PDTs provide their own resources, that those resources are adequately trained and their participation is supported by the DDNPCX Technical Director.

11. Moving forward, Review Management Organization (RMO) functions will be housed at POD. The POD Chief of Planning may delegate RMO tasks to other POD-PDC staff as necessary. These tasks are usually assigned to a PCX Review Management Officer including coordination and execution of Review Plans, working to secure contracts for Independent External Peer Review (IEPR), and other review related functions, as necessary. The POD Chief of Planning or their designee will attend all PCX Guild face-to-face meetings. The DDNPCX Technical Director will retain responsibility for identifying economics reviewers for District Quality Control and Agency Technical Review of all work products and reports, evaluations, and assessments.

12. The POD Chief of Planning or their designee will be responsible for determining course owner participation in the Planning Associates Program and will assign participants based on internal (within POD) and external (Enterprise funding levels) availability of resources to ensure high-quality delivery of the SBH portion of the Combined Navigation Course and other Planning Associates Program needs.

CEPOD-PD

SUBJECT: Reorganization of the Small Boat Harbor Planning Sub-Center of Expertise (SBH-PSCX)

Generally, there will be one participant from POD and one from POA. However, this is subject to change based on the discretion of the POD Chief of Planning.

13. POC for this action is Russell Iwamura, Pacific Ocean Division Planning Chief, at (808) 835-4625 or via e-mail: [Russell.K.Iwamura@usace.army.mil](mailto:Russell.K.Iwamura@usace.army.mil).

Encls

DAMON P. LILLY, SES  
Director of Programs